

STATE OF GEORGIA
RECORDS RETENTION SCHEDULE APPLICATION

<i>The Retention Schedule Program will enter this data:</i>	Sheet: 1 of 2 Schedule #: 2001-0037 Effective Date: 2/9/2001
---	---

(Agency use)

(Archives use)

Date Sent:

Date

Received:

Agency Control No.: Office of Programming

Agency Code: 0484

Control No.: 2001202-02

Applicant: Department of Transportation
Address: 5025 New Peachtree Rd.
Chamblee, Ga. 30341

Phone: 770-986-1364
FAX: 770-986-1056
Email:

Creating Office: Office of Programming
Address: 5025 New Peachtree Rd.
Chamblee, G. 30341

Phone: 770-986-1364
FAX: 770-986-1056
Email: Michael.Henry@dot.state.ga.us

Administrator: Herman T. Griffin
#2 Capitol Square, SW
Atlanta, Ga. 30334-1002

Phone: 404-656-5320
FAX: HermanGriffin@dot.state.ga.us
Email:

Application Type: New

Class: Individual

Series Title: State Route Folders

Dates of Series: 1922 -- On going
Access: Open

Function Documented: Documents the revision of the State Highway System.

Consists of: An Order of the Commissioner, Notice of Intent, Maintenance Resolution and An Application for the American Association of the State Highway and Transportation Officials.

Media: Paper document

Indexed by: State Route Number.

STATE OF GEORGIA

RECORDS RETENTION SCHEDULE APPLICATION

<i>The Retention Schedule Program will enter this data:</i>	Sheet:	1 of 2
	Schedule #:	2001-0037
	Effective Date:	2/9/2001

Retention Requirement:	
------------------------	--

State Law or Regulation:	0
Federal Law or Regulation:	0
Administrative Need:	Permanent

Cutoff Event: N/A.

Total Retention: Permanent, Retain in office

The above retention period is consistent with the requirements of the Georgia Records Act (O.C.G.A. § 50-18-90 et seq.). We submit this retention schedule to the State Records Committee with the recommendation that it be approved for the named record series.

Authorized by: Sandra Burgess 2/7/01
Sandra Burgess, Legal Services Date

Concur: Herman J. Griffin 2/7/01
Herman Griffin, Office Head, Office of Programming Date

Concur: Michael G. Henry 2/7/01
Michael Henry, Office of Programming Date

Submitted by: Martha B. Lamb 2/7/01
Martha B. Lamb, Records Management Officer Date

The State Records Committee approves this recommended retention period for the named records series by the named creating office.

Signed: David Carmicheal 2/14/01
David Carmicheal, Secretary of State Designee Date